



Personal Best Aquatics

SWIM SCHOOL

Immanuel Sports Centre
 32 Morphett Road, Novar Gardens | PO Box 272 Parkholme SA 5043
 Ph 8294 1968 | 0422 774 740

NAME OF ORGANISATION

NAME OF CONTACT

ADDRESS TEL (W)

..... P/CODE TEL (H)

All correspondence will be forwarded to the above address. Please notify us in writing if there are any

changes to the above information.

TYPE OF ACTIVITY

BOOKING DETAILS

Facility	Day	Dates	Start time	Finish time

Please note: all times should include set-up/warm-up times

Special requirements:

I have read and agree to abide by the conditions of hire as printed overleaf.

Signed: Date:

BOOKING APPROVED /NOT APPROVED Date:
 Subject to receipt of deposit within 7 days

Office use only

Space Available **yes / no**
 Transferred to booking sheet: Date: Inits:

Filed booking Information: Date: Inits:

Booking taken by:

Date:

SPECIAL ARRANGEMENTS:

FEES APPLICABLE

A/C to be sent:

Fees charged: @
 @
 @

Deposit paid:

Monies received:

Normal pool entry fees apply **yes / no**

PAYMENT TO:

Personal Best Aquatics Swim School by Electronic Funds Transfer (EFT)

BSB: 105 168 ACCOUNT No. 030 889 640

CONDITIONS OF HIRE

BOOKINGS AND FEES

- 1.1 All applications for bookings must be made in writing and a contact person must be nominated. All bookings are tentative until confirmed by the Manager. Acceptance of bookings and fees payable will be notified in writing to the hirer.
- 1.2 The hirer agrees to accept and abide by all the conditions herein unless such condition is expressly waved, in writing by the Manager, prior to the start of the period of hire.
- 1.3 A non-refundable booking fee of \$50 is to be paid by the hirer within 7 days of receipt of written acceptance of the booking. The sum will be deducted from the hiring fee. Failure to pay this booking fee within the prescribed period will void the accepted booking.
- 1.4 The balance of the hire fee must be received at least 28 days prior to the date of hiring unless other arrangements have been notified by the Manager, in writing, to the hirer. Failure to comply with this condition may result in the cancellation of the booking and forfeiture of the booking fee of \$50.
- 1.5 If an event is cancelled by the hirer, the Manager shall be notified as soon as such decision is known and in any case at least 7 days prior notice in writing must be given to the Manager. Failure to notify will result in the full hiring fee being charged.

CLEANING

- 2.1 The hirer shall leave the Personal Best Aquatics Swim School premises, including change rooms, in a clean and tidy condition.
- 2.2 The hirer shall ensure that all equipment provided is removed and stored in the appropriate places, or as directed by the Manager.
- 2.3 Failure by the hirer to ensure the premises are left in a clean and tidy condition (including removal and storage of necessary equipment) will result in the hirer being charged an incidental cleaning fee, equivalent to a one hour hiring fee.

SAFETY

- 3.1 The hirer shall at all times be, and remain solely, responsible for the behaviour and safety of all persons (Whether such persons are competitors, officials or spectators) attending the venue during the hire period, and shall provide appropriately qualified supervisors.
- 3.2 The hirer shall ensure that all persons attending the venue conduct themselves in an orderly manner at all times during the hire period. Any person not so behaving shall be requested to leave the premises by the hirer.

- 3.3 The hirer agrees that Personal Best Aquatics Swim School, its servants and agents, shall not be liable for any loss, damage or injury occasioned to any person or property howsoever arising on the premises during the hire period.
- 3.4 The hirer further agrees to indemnify and keep forever indemnified and held harmless Personal Best Aquatics Swim School, its servants and agents and each of them from and against all actions, costs, claims, charges and expenses whatsoever which may be brought or made against them or any of them arising out of any act or omission which occurred during the hire period.
- 3.5 The hirer shall obtain and maintain during the period of hire a policy of insurance indemnifying the Swim school and the hirer for their public risk liability arising out of or in conduction with the hiring of the aquatic facility which said policy shall:
 - (a) Be an amount in respect of any one claim of not less than ten million dollars (\$10,000,000).
 - (b) Note the interests of the Swim School and the hirer.
 - (c) Be a policy of "first resort" namely that such policy would be called upon in priority to any other policy held by the Swim School or the hirer of public risk insurance.
- 3.6 The hirer shall provide evidence, to the satisfaction of the Manager, of the policy of insurance required by Clause 3.5 at least 28 days prior to the commencement of the hiring period.
- 3.7 The Manager shall not expressly or impliedly waive or in any way alter the requirements contained in Clauses 3.1 to 3.6 inclusive.

STAFF

- 4.1 The hirer agrees to fully co-operate with the Manager and staff of the Swim School at all times during the hire period an to comply with all reasonable requests and directions, issued by the Manager or by staff acting on the Manager's behalf, in respect of the hire.
- 4.2 The hirer shall ensure that personas engaged in offensive or disruptive behaviour will be removed by the hirer from the premises at the request of the Manager or staff acting on his behalf.
- 4.3 No alcohol is to be consumed on the premises. The hirer shall, at the request of the Manager or staff acting on their behalf, require persons consuming alcohol or using illegal drugs within the premises to leave the premises forthwith.

DAMAGE TO EQUIPMENT OR BUILDING

- 5.1 The hirer agrees to notify the Manager or staff of the Swim School immediately the hirer becomes aware of damage to equipment, fittings or structure.
- 5.2 In the case of damage caused by the hirer or wilful damage to structures, equipment, fittings or fixtures the hirer agrees to make good the damage.